

***If you are using a printed copy of this procedure, and not the on-screen version, then you MUST make sure the dates at the bottom of the printed copy and the on-screen version match. The on-screen version of the Collider-Accelerator Department Procedure is the Official Version. Hard copies of all signed, official, C-A Operating Procedures are kept on file in the C-A ESHQ Training Office, Bldg. 911A.***

C-A OPERATIONS PROCEDURES MANUAL

ATTACHMENT

8.31.f Water Transfer Checklist

C-A OPM Procedures in which this Attachment is used.		
8.31		

Hand Processed Changes

<u>HPC No.</u>	<u>Date</u>	<u>Page Nos.</u>	<u>Initials</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Approved: \_\_\_\_\_ ***Signature on File*** \_\_\_\_\_  
 Collider-Accelerator Department Chairman Date

L. Vogt

**Water Transfer Checklist**

**Job WCS #:** \_\_\_\_\_

(If the step does not apply; write NA in check column, or if the sequence of this checklist is altered when performed, note and initial change)

- |   | <u>Check</u> |
|---|--------------|
| 1. Refer to RWP#_____ for radiological conditions and controls.                 | _____        |
| 2. Floor drains within 15 ft. are plugged                                       | _____        |
| 3. Connect hose between drum/tanker/sump to drum/tanker through pump and filter | _____        |
| 4. Place drip-pans below all joints and transfer equipment                      | _____        |
| 5. <u>START TRANSFER</u> _____  | _____        |

**Caution:** Under **NO** circumstances shall the water transfer be performed **unattended!**

- |   |       |
|---|-------|
| 6. Vent high point(s)   | _____ |
| 7. Use pump as required   | _____ |
| 8. Begin transfer with flow rate approx. 25 gal/min and discharge pressure less than 100 psig | _____ |
| 9. Check level in drum/tanker frequently  | _____ |
| 10. Stop draining and switch drums/compartments as required                                   | _____ |
| 11. Pump lines clear, disconnect and cap  | _____ |
| 12. Flush lines if required   | _____ |
| 13. Label drums and fill in tanker log book   | _____ |

Signature: \_\_\_\_\_

Date: \_\_\_\_\_